

AGENDA

Meeting: MALMESBURY AREA BOARD
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury SN16 9BZ
Date: Wednesday 16 January 2013
Time: 7.00 pm

Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton, Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea & Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton & Foxley, Oaksey, Sherston, Sopworth and St Paul Malmesbury Without

The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6.30 pm.

Please direct any enquiries on this agenda to Alexa Smith (Democratic Services Officer), on 01249 706610 or alexa.smith@wiltshire.gov.uk

or Miranda Gilmour (Malmesbury Community Area Manager), on 01672 515742 or miranda.gilmour@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications, on 01225 713114 / 713115.

Wiltshire Councillors

Cllr John Thomson, Sherston (Chairman)
Cllr Simon Killane, Malmesbury (Vice
Chairman)

Cllr Carole Soden, Minety
Cllr Toby Sturgis, Brinkworth

	Time
<p>1 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	7.00 pm
<p>2 Apologies for Absence</p>	
<p>3 Minutes (<i>Pages 1 - 10</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 7 November 2012.</p>	
<p>4 Declarations of Interest</p> <p>Councillors are requested to declare any pecuniary or non-pecuniary interests or dispensations granted by the Standards Committee.</p>	
<p>5 Chairman's Announcements (<i>Pages 11 - 14</i>)</p> <p>The Chairman will provide information about:</p> <p>a. Wiltshire Online: Connectivity and Provision (attached) b. Legacy for Wiltshire (attached) c. A short film will be shown about Welfare Reform in Wiltshire.</p>	7.10 pm
<p>6 Flooding and Emergency Planning</p> <p>An item about how we can work together to protect against and deal with flooding and other emergencies.</p> <p>It is important that affected communities come and participate. We hope to have representatives from Wiltshire Police, Wiltshire Fire and Rescue Service, the Environment Agency and Wiltshire Council officers from the highways and emergency planning teams.</p>	7.20 pm
<p>7 Asset Management Strategy</p> <p>The Council is designing an overarching Asset Management Strategy that will set out how it will lead in building resilient communities, including partners and engaging local communities. This will focus on developing campuses and employment around which plans will be developed.</p>	8.20 pm
<p>8 Partner Updates (<i>Pages 15 - 20</i>)</p> <p>To receive updates from the following partners:</p> <p>a. Wiltshire Police (attached)</p>	8.40 pm

	<ul style="list-style-type: none"> b. Wiltshire Fire and Rescue Service (attached) c. NHS Wiltshire d. Malmesbury and the Villages Community Area Partnership (attached) e. Town and Parish Councils f. Young people g. Malmesbury and District Chamber of Commerce. 	
9	<p>Community Issues Update (<i>Pages 21 - 26</i>)</p> <p>The Community Area Manager will provide a summary of current community issues and the area board will agree any next steps.</p>	8.45 pm
10	<p>Community Area Transport Group Update (<i>Pages 27 - 38</i>)</p> <p>The Area Board will be asked to approve the recommendations of Malmesbury Community Area Transport Group.</p>	8.50 pm
11	<p>Area Board Funding (<i>Pages 39 - 48</i>)</p> <p>Councillors will be asked:</p> <ol style="list-style-type: none"> 1. To consider a proposal for a councillor led project to contribute £3,154 towards a young people's media project to raise awareness and encourage local people to participate in the Malmesbury Neighbourhood Planning referendum in May. 2. To approve officer delegated expenditure for room hire. 3. To consider an area board proposal to ring fence up to £5,000 for Malmesbury and Villages Community Area Partnership to deliver a range of 'legacy events' in 2013/14. 4. To confirm the extent of funding afforded to local organisations and individuals following the flooding in November 2012 to be distributed through officer delegation. 	8.55 pm
12	<p>Evaluation and Close</p>	9.05 pm

Future Meeting Dates

Wednesday, 6 March 2013

7.00 pm
Crudwell Village Hall, Tetbury Lane, Crudwell SN16
9HB

Wednesday, 3 July 2013

7.00 pm
Location to be confirmed

Wednesday, 4 September 2013

7.00 pm
Location to be confirmed

MINUTES

Meeting: MALMESBURY AREA BOARD

Place: Malmesbury Secondary School, Corn Gastons, Malmesbury, SN16 0DF

Date: 7 November 2012

Start Time: 7.00 pm

Finish Time: 9.08 pm

Please direct any enquiries on these minutes to:

Alexa Smith (Democratic Services Officer) , Tel: 01249 706610 or (e-mail) alexa.smith@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr John Thomson (Chairman), Cllr Simon Killane (Vice Chairman), Cllr Carole Soden and Cllr Toby Sturgis

Wiltshire Council Officers

Miranda Gilmour, Community Area Manager
James Hazlewood, Senior Democratic Services Officer

Town and Parish Councillors

Malmesbury Town Council – Bill Blake, Ray Sanderson, Andrew Woodcock, M Snell,
John Gundry

Ashton Keynes Parish Council – Ian Woods

Brinkworth Parish Council – Owen Gibbs, John Beresford

Little Somerford Parish Council – Tony Pooley

Luckington Parish Council – George Lynham

Minety Parish Council – Graham Thorne

Sherston Parish Council – Martin Rea

St Paul Malmesbury Without Parish Council – Roger Lee

Partners

Police – Inspector Mark Thompson, Sergeant Martin Alvis

Fire – Mike Franklin

Malmesbury and the Villages Community Area Partnership (MVCAP) – Julie Exton
Mark Allen (& Martin Rea)

Wiltshire Assembly Youth/UK Youth Parliament – Chloe Harris-Alba

Total in attendance: 63

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and introduced the Councillors at the top table.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence had been received from the following:</p> <ul style="list-style-type: none"> • John Tremayne – Easton Grey Parish Council • Sid Jevons – Malmesbury and the Villages Community Area Partnership (MVCAP) • Alexa Smith – Democratic Services Officer • Jacqui White – Service Director
3	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 5 September 2012 were approved and signed as a correct record.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>(a) <u>The Area Board Meeting in January</u></p> <p>Councillor Simon Killane explained that the Area Board meeting in January would involve an opportunity to discuss the possibility of having a community campus in Malmesbury.</p> <p>(b) <u>Wiltshire Voluntary and Community Sector (VCS) Awards 2012</u></p> <p>The Chairman reported that Sherston Old School Community Interest Company had recently been announced winner of the Community Leadership category of the council's VCS Awards 2012.</p>

(c) Special Housing Event Hosted by the Area Board

The Chairman referred to the special event held in October focussing on Housing. The event had covered issues such affordable homes, rural housing, making best use of existing housing stock, fuel poverty, how to prevent homelessness and providing the right accommodation for an aging population. In addition, the event had given local people the opportunity to share their views on the future allocation of social housing.

(d) Malmesbury Community Area Transport Group (CATG)

Councillor Toby Sturgis reported that the Malmesbury CATG had been successful in obtaining substantive funding for all three bids made by the group – Silver Street, Minety, Sherston High Street and Church Walk, Ashton Keynes.

(e) Applications to Designate Malmesbury Neighbourhood Area

Councillor Simon Killane reported that the application for the designation of a Malmesbury Neighbourhood Area had now been submitted. A formal consultation would now take place over the next 6 weeks. Further details were set out at page 13 of the agenda.

(f) Community Infrastructure Levy (CIL)

Councillor Toby Sturgis referred to the consultation on CIL, details of which were set out at page 15 of the agenda.

(g) “Do you have the X Factor?” Information Packs

The Chairman noted that information packs were available at the front desk for anyone interested in standing for election as a unitary, parish or town councillor.

(h) New Webpage

The Chairman referred to the new website detailing the achievements of the Area Boards over the past 3 years:

<http://areaboards.wordpress.com/>

	<p>(i) <u>Flooding</u></p> <p>Further to the recent flash flooding in the town, the Chairman commented that drainage officers were already looking at the sites in question and the matter would be coming back to the Area Board. In the meantime, some contact details were shown on the screen, including the phone number to report flooding problems on 01255 777234.</p>
6	<p><u>Area Board Funding</u></p> <p>The Chairman welcomed representatives from Ashton Keynes Primary School who gave a presentation on the Sixty Years Ago project, which had been funded by the Area Board.</p> <p>The project had seen primary school children interview older residents on their memories of 1952, and the resulting collages would be kept as a permanent display at the Village Hall. Amongst the benefits of the project was an opportunity to develop relations between generations, and for the children to learn local history and print techniques.</p> <p>The Area Board was asked to consider the Community Area Grants funding report and to determine the applications.</p> <p><u>Decision</u> Luckington Village Hall was awarded £1,000 towards health and safety projects.</p> <p><u>Reason</u> <i>The application only partially met the 2012/13 grant criteria as ongoing maintenance was considered the responsibility of the village hall.</i></p> <p><u>Decision</u> Lea Village Hall was awarded £558 towards a permanent ramped access to the side entrance to the hall.</p> <p><u>Reason</u> <i>The application did meet the core 2012/13 grant criteria and would improve village hall facilities.</i></p> <p>At the Chairman's invitation, Councillor Simon Killane introduced the Area Board bid for funding to support the Malmesbury Skate Park project.</p> <p>The meeting also heard from a young skater and Pete Smith, the youth Service team leader.</p> <p>The Area Board acknowledged the fundraising done by the young people involved in the project over the past 12 years, and thanked everyone who had been involved in moving the project forward.</p>

	<p><u>Decision</u> The Malmesbury Area Board agreed to allocate £15,000 towards the Malmesbury Skate Park</p> <p><u>Reason</u> <i>To help bring this long held aspiration to reality.</i></p>
7	<p><u>Partner Updates</u></p> <p>The Chairman invited updates in addition to the written update reports set out at pages 23-32:</p> <ol style="list-style-type: none"> a. The meeting welcomed the new sector inspector, Mark Thompson, who referred to the Police update report at page 23 of the agenda. Inspector Thompson noted that in response to domestic burglaries and an armed robbery, two individuals had recently been arrested. It was welcomed that the Neighbourhood Policing team was now giving reports on Facebook, and Sgt Martin Alvis was thanked for his hard work. b. Mike Franklin referred to the update from Wiltshire Fire & Rescue Service (WFRS) as set out at page 25 of the agenda. He added that the recent flooding had resulted in a busy day for the service with 80 calls, of which 30 had been attended. This was mainly for pumping out flooded areas, and to rescue someone stranded in Great Somerford. In response to a question about how residents could get hold of sandbags, Mike undertook to find out and report back to Miranda Gilmour, adding that WFRS sat on the Council's North Wiltshire Flood Group. <p>Mike also responded to a question regarding the recent fire in Luckington at the manor, commenting that there would be a thorough de-brief and that he would ask the investigating officer to feedback to the Area Board.</p> <ol style="list-style-type: none"> c. The update from NHS Wiltshire (page 27) was noted. d. Martin Rea referred to the written update from Malmesbury and the Villages Community Area Partnership (MVCAP) at page 29, noting that the recent Malmesbury Bridges Walk had been a great success with over 100 people taking part. e. Ray Sanderson, the Mayor of Malmesbury, referred to the recent flooding in the town, and noted that repairs were being done. It was also noted that this was not an isolated event, with five floods since August. The Chairman referred to the recent flooding information event on 17 October to which parish councils had been invited and the information available in the regular newsletter to Town and Parish Councils to help them produce local emergency and flood plans. Councillor Simon Killane added that a Wiltshire Council drainage engineer had already been out to the affected sites in the town, and that there would be another on-site meeting on

	<p>Friday. The Chairman encouraged all Town and Parish Councils to make use of the flooding information available and to develop town/parish flood plans.</p> <p>In relation to sandbags, it was noted that there were alternatives available including flood boards which could be fitted to doors, and gel sacks, which expanded when wet to save space on storage. Further information about purchasing aqua sacs was available from Renate Malton, renate.malton@wiltshire.gov.uk. A short demonstration was available on You Tube (www.youtube.com) and then searching for 'self inflating sandbags'.</p> <p>f. Chloe Harris-Alba gave an update on behalf of the Youth Advisory Group (YAG) which had been set up recently to help shape local services from the point of view of young people.</p> <p>g. No update from Malmesbury and District Chamber of Commerce</p> <p>h. Noted the written update from Wiltshire Involvement Network (WIN) at page 31.</p>
8	<p><u>Safe Drive Stay Alive</u></p> <p>Ian Hopkins, Road Safety Development Manager at Wiltshire Fire & Rescue Service (WFRS), gave a presentation on the "Safe Drive Stay Alive" initiative, funded and coordinated by WFRS in partnership with Wiltshire Council and Wiltshire Police.</p> <p>The initiative was run as a roadshow, taken to schools and other venues around the county, with the aim of making young drivers safer on the road, in view of the statistics that showed young people as disproportionately likely to be killed or injured in a traffic accident. The roadshow consisted of a video depicting a story of group of young people on a night out, and interspersed with live testimonies from people who had been directly affected by road traffic accidents, including members of the emergency services, parents and friends who had lost loved ones, and people who had been injured and disabled in a road traffic accident. The event was designed to be hard hitting, and was often quite upsetting, but with the intention of getting a strong message across. Ian added that feedback from young people who had attended the events showed that the message was really getting through, and many positive comments had been posted on the "Safe Drive Stay Alive" Facebook page.</p> <p>Around 7,500 students were reached per year, and an event would be run in the Malmesbury School on Tuesday 11 December at 7.30pm. Ian welcomed suggestions for how to get the message out and how to engage with groups of young people in the Malmesbury Community Area.</p>

	<p>The Chairman noted that this was a unique opportunity to raise a big issue in a way that could make a real difference. Councillor Simon Killane added that this would help address an issue which had been identified as a local priority in the recent Joint Strategic Assessment for the Malmesbury Community Area.</p> <p>It was noted that similar hard hitting advertisements were being run to promote safety at level crossings.</p>
9	<p><u>Digital Literacy in Wiltshire</u></p> <p>Jenny Wilcockson, Digital Literacy Coordinator, gave a presentation on the Council's "Wiltshire Online" which sought to improve access to broadband, ensure that local people could access free computer support, and to increase usage of online government services.</p> <p>Jenny explained that an estimated 68,000 in Wiltshire had never been online. The majority of these were older people but a high proportion were people with disabilities or families on low incomes. These were the three target groups for the programme of delivering free computer support.</p> <p>The benefits of helping people to get online include:</p> <ul style="list-style-type: none"> • avoiding loneliness and isolation by promoting free/cheap communication via email, Facebook and Skype; • helping people develop IT skills which can lead to better job prospects and higher earning potential; and • helping people to save up to £560 per year by shopping online, using price comparison websites, using online auction websites or paying bills online. <p>As part of the programme, the Council was seeking to recruit local volunteer coordinators and digital champion volunteers who could then provide the support in community venues such as libraries, or in someone's own home. A successful pilot scheme had been run in Melksham, with 14 volunteers helping over 40 local residents learn the basics of computers.</p> <p>Volunteers were now sought from the Malmesbury Community Area, and people were also invited to pre-register for support. Suggestions were also welcomed as to any WiFi hotspots in the area which might be suitable as venues under the scheme. It was also hoped that local computer groups would get in touch so that learners could be signposted to them.</p> <p>The Chairman thanked Jenny for the presentation and requested that Parishes could help spread the message about recruiting volunteers.</p>
10	<p><u>What Matters To You Survey Results for the Malmesbury Community Area</u></p> <p>Diana Pointon, Senior Researcher, gave a presentation on the results of the</p>

	<p>recent “What matters to you survey”, which set out key facts and data for the Malmesbury Area Board.</p> <p>The results are attached as an appendix to the minutes and are also available online at: www.intelligencenetwork.org.uk or directly on this link.</p> <p>It was noted that this would be invaluable data for informing the work of the Area Board, and that some priorities such as facilities for young people were being addressed at this meeting with the grant awarded for the skatepark.</p>
11	<p><u>Community Issues Update</u></p> <p>Miranda Gilmour, Malmesbury Community Area Manager, introduced the report at pages 33-40 of the agenda.</p> <p>In relation to issue 2419 (flooding in Back Lane, Alderton), it was agreed that this would be kept open pending a reply from Highways on the prioritisation of schemes for next year.</p> <p>In response to a question on Issue 2554 (Damage to road surface at the Rathole, Luckington), it was emphasised that closed issues remained on the system and could be reopened at any stage.</p> <p><u>Decision</u> The Area Board agreed to close the following issues:</p> <ul style="list-style-type: none"> • Issue 2519 – Perceived speeding in Burnivale, Malmesbury. This matter was raised two years ago and the police opinion is unchanged. It would be difficult to drive at speed and they would not support a metro count to be installed. • Issue 2554 – Severe damage to the road surface at the Rathole, Luckington. This site will be submitted as a priority site for resurfacing in 2013/2014; however this does not guarantee that the work will be undertaken as it will be considered against other schemes. In the meantime interim repairs will be carried out. • Issue 2586 – Speeding in Corston and removal of flashing sign. The vehicle activated sign has been replaced and is now operational. • Issue 2615 – Vehicle damage to verge in Sandpit Lane, Sherston. The verge will be re-seeded and a pole replaced. • Issue 2313 – Perceived speeding through Eastcourt on the Hankerton Road. Crudwell parish council have agreed to establish a Community Speedwatch group in Eastcourt and currently local people are being recruited. <p><u>Decision</u> The Area Board agreed to refer issues 2599 and 2569 to the Malmesbury Community Area Transport Group, as per the report at page 24 of the agenda.</p>

12	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for coming to the meeting and wished everyone a safe journey home.</p> <p>It was noted that the next meeting would take place on Wednesday 16 January 2013, 7pm at Malmesbury Town Hall, Cross Hayes, Malmesbury SN16 9BZ.</p>
<p><u>Appendix A - Results of "What Matters to You" Survey, Malmesbury Community Area</u></p>	

Subject:	Wiltshire Online: Connectivity and Provision
Officer Contact Details:	Wiltshire Online Team
Weblink:	www.wiltshireonline.org

Summary of Announcement:

The Wiltshire Online Programme aims to bring availability of standard and superfast broadband to homes and businesses across the county.

The main aims of the programme are:

- A minimum of 85%, hopefully up to 95% of premises being able to access superfast broadband by 2015
- All premises to have access to a minimum broadband service of 2Mbps by 2015.

The procurement for superfast broadband was launched on 2 July with British Telecom being announced as preferred bidder on the 12 November. Following a period of contract finalisation and final approval by the government, Wiltshire Council is anticipating signing the contract at the end of January.

In February, the Wiltshire Online Programme should then be able to provide details about the overall percentage coverage of superfast broadband, the technologies to be used and high level information about the rollout plans. An update will be given to Area Boards either by providing a chairman's announcement and links to the Wiltshire Online Web site, or by a presentation.

Once the contract has been awarded, BT will build their delivery team and start upon their detailed surveying of the infrastructure across Wiltshire. Surveying will occur in phases across Wiltshire with the network rollout following shortly afterwards in that area. The timescales for this and the number of surveys to be completed will be shared after the award of the contract.

Though specific information about each community area will not be available from February, the Wiltshire Online Programme will be able to provide more specific information as the project progresses through the phases of implementation. Ahead of each phase each Community Area affected will be provided with detailed information about the forthcoming rollout particulars, including, practical advice and also guidance on how to respond to any questions.

At any time the website www.wiltshireonline.org will have the most up to date information and the Wiltshire Online Team is available to speak to.

Subject:	Legacy for Wiltshire
Officer Contact Details:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk
Weblink:	Follow 2012 A year of Celebration at:  
Further details available:	Carlene Robinson Senior Project Support Officer 01225 713152 Carlene.robinson@wiltshire.gov.uk

Summary of Announcement:

This year has been an overwhelming success for Wiltshire and it was wonderful to see our communities come together and celebrate. The community spirit and sense of pride that was apparent across the county was unique, and to see more than half our population attend this year's events just shows what we can achieve when we work together.

The challenge now is to keep that spirit and sense of achievement and pride alive, and to create a lasting legacy for Wiltshire. Keeping the momentum of this year going into 2103 and beyond will be good for our county. We need to take every opportunity to encourage communities to continue to come together, to take action to keep our economy buoyant and to encourage people to keep active and healthy.

This year we held a series of community evening events that provided a forum to share ideas and plans and to update on key information. We would like to reconvene these meetings in the new year to focus on what we can do in 2013 to create a lasting legacy and by working together how we keep the success of this great year going.

We would like to invite you to attend one of the following events;

- Wednesday 16 January, at the Corn Exchange, Devizes**
- Wednesday 23 January, at the Guild Hall, Salisbury**
- Thursday 31 January, at County Hall, Trowbridge**
- Thursday 7 February at the Town Hall, Chippenham**

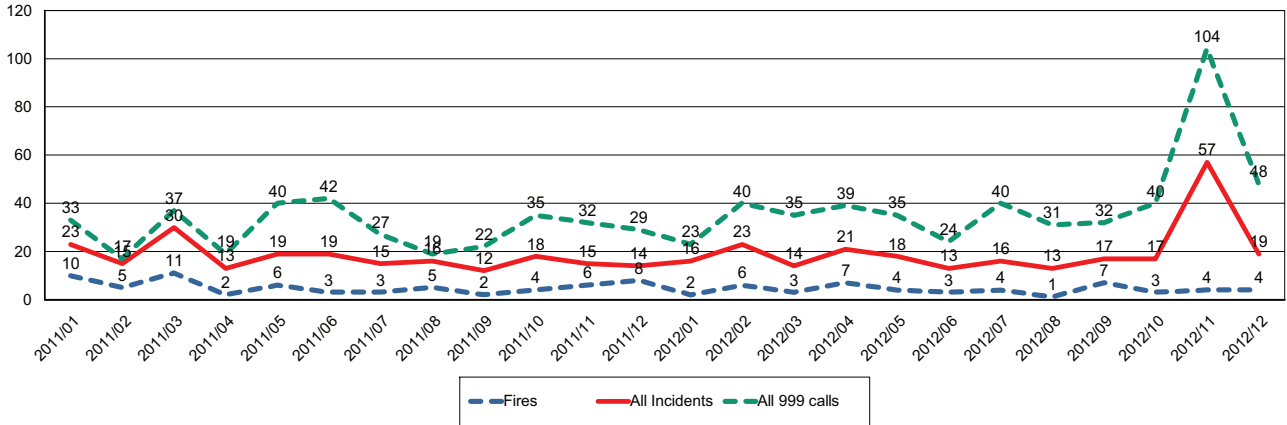
All the evenings will start with tea and cakes at 6pm. The meeting will start at 6.30pm, finishing by 8pm.



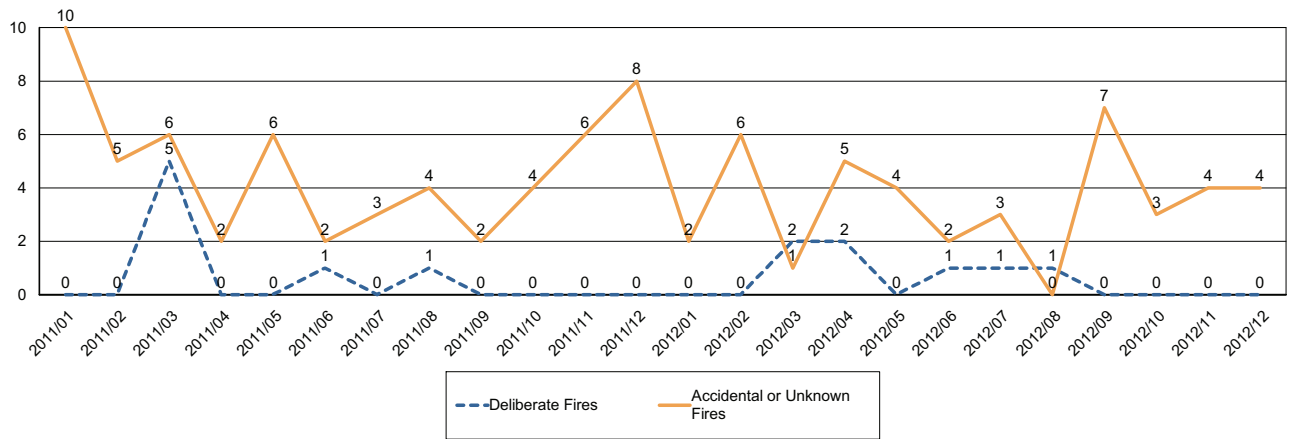
Report for Malmesbury Area Board

The following is an update of Fire and Rescue Service activity up to and including December. It has been prepared using the latest information and is subject to change.

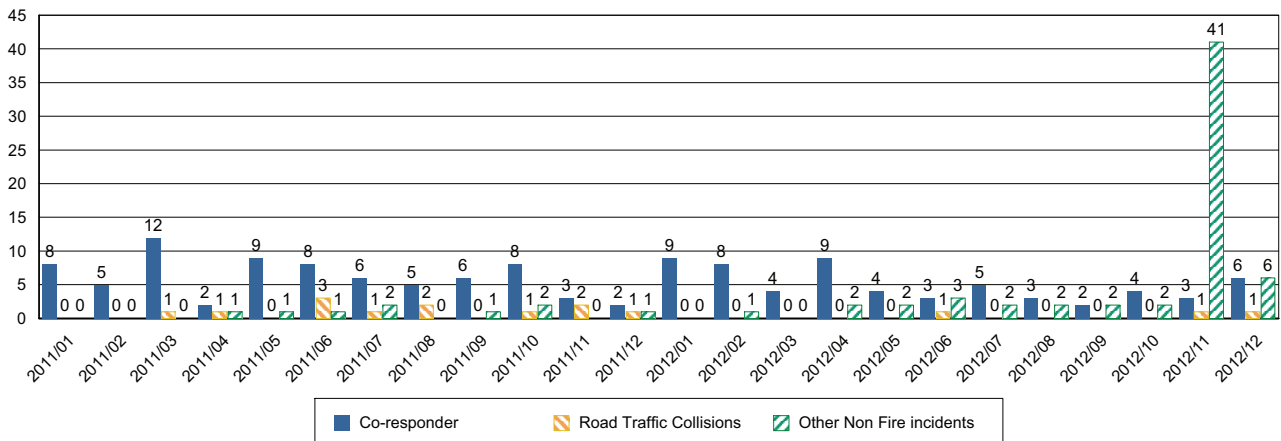
Incidents and Calls



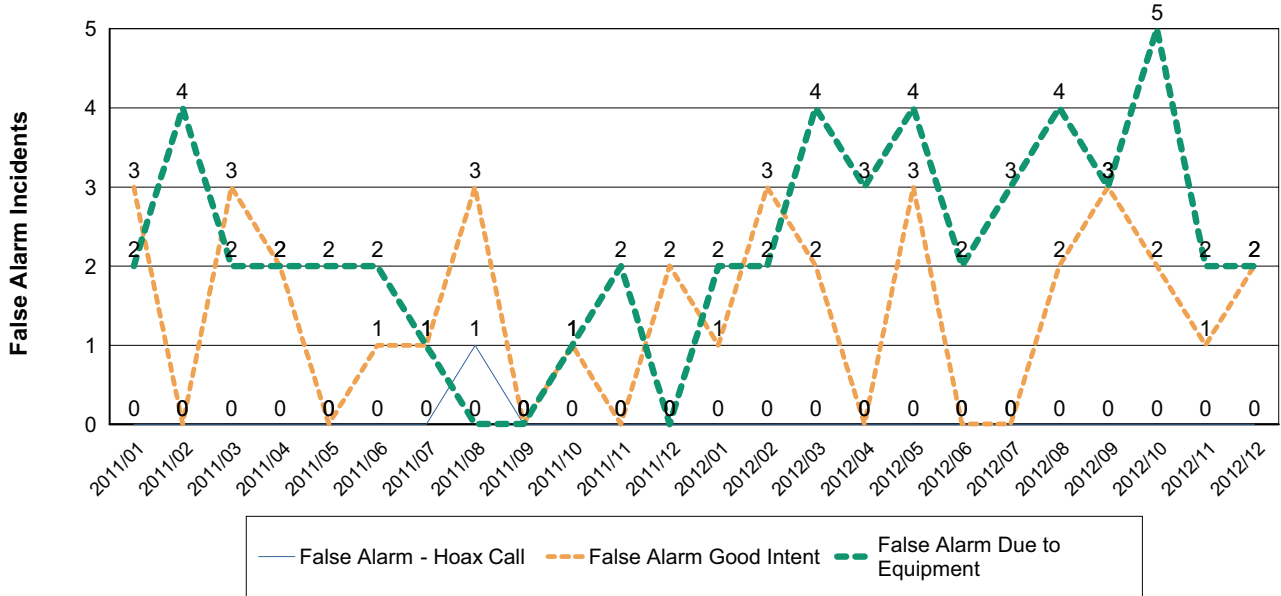
Fires by Cause



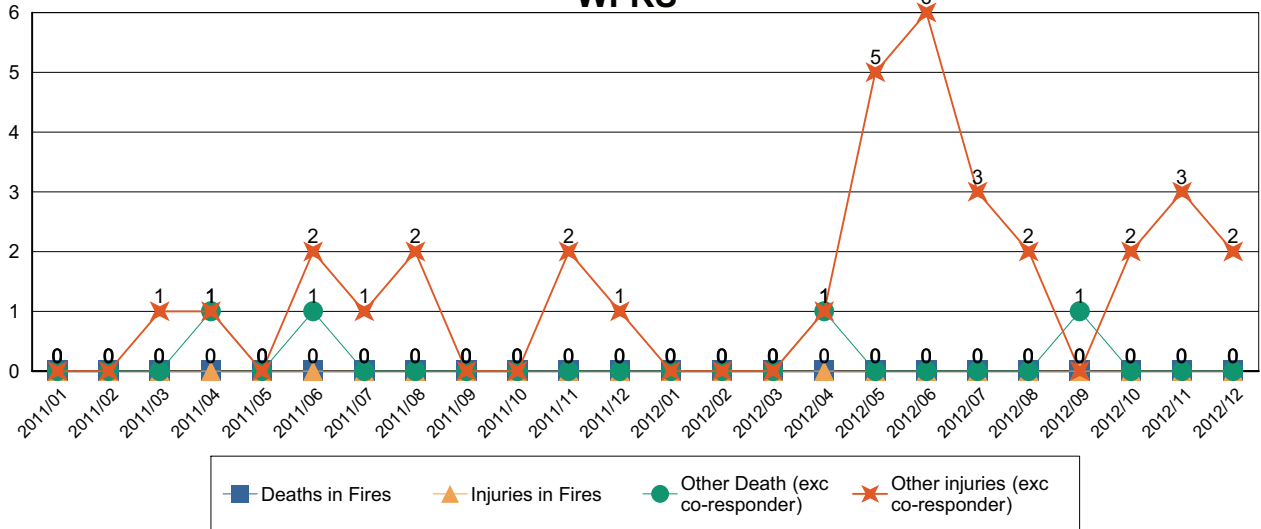
Non-Fire incidents attended by WFRS



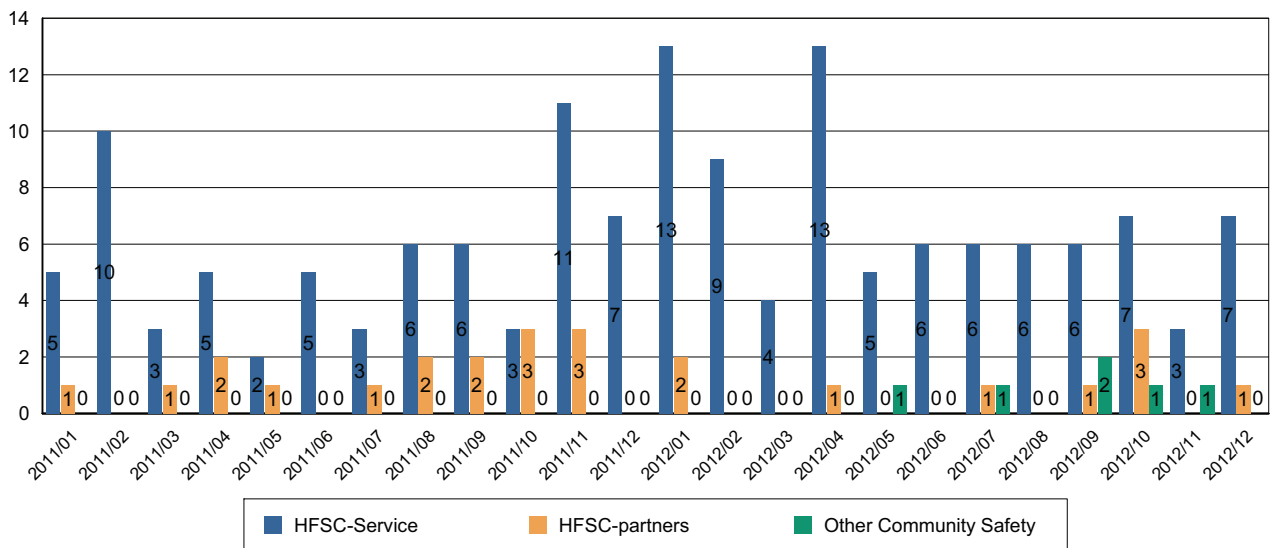
Number of False Alarm Incidents



Death & Injuries in incidents attended by WFRS



Home Fire Safety Checks and other domestic safety



Comments and Interventions overleaf

Malmesbury and the Villages Community Area Partnership (MVCAP)

Report for Area Board meeting on Wednesday 16th January 2013

Headlines

Community Safety Forum: Next meeting is 9th January 2013 - starting at 7:30pm. At the United Reformed Church Hall, West Street, Malmesbury.

Funding: We have received several small donations for Transition Malmesbury through localgiving.com. This allows us to take advantage of their matched funding scheme and reclamation of Gift Aid. Localgiving's service is available for use by community groups and charities. If you would like to know how this works, please get in touch and we will help you through the process.

Malmesbury Xmas Fayre: We had a joint stall with Malmesbury Victoria FC at the Xmas Fayre on Friday 30th November helping them to raise some funds to help with the flood damage and with lots of information about the work of MVCAP and its partners.

Malmesbury Area Pathfinders (Walks Group): Following the successful launch of the Malmesbury Bridges Walk we are now concentrating upon developing a new trail named the *White Walls Way*. This will be a set of walks forming a large circular trail about 20 miles long. Within the main trail there will be shorter circular walks and links to other regional and national trails. The main routes have been agreed and we are now in the process of producing the detail needed for publication of the route online later in the year. To find out more or to get involved please get in touch.

Transition Malmesbury: TransM ran a *Really Really Free Market* stall at Malmesbury's Late Night Shopping. This was a big success with lots of quality items finding new homes. Our pilot battery recycling point in Oaksey has really taken off with the first batch of batteries off for recycling. TransM meets on a Tuesday evening once a month – all are welcome. Please see www.transitionmalmesbury.org.uk for more information.

Partners

Where possible MVCAP will provide assistance to other groups with existing community projects and to groups and individuals with ideas for new projects.

Malmesbury Victoria Football Club: MVCAP are providing assistance to MVFC on grant applications, website development, and finding volunteers. The 'Vics' particularly need volunteers to help on matchdays. If you would like to help out please get in touch and we'll pass on your details.

Athelstan's Army: We are helping this new group with PR and free website setup and training. If your community group or club needs help setting up and running a

website please get in touch.

About MVCAP

We are a voluntary group working to take community aspirations and turn them into reality. Membership is open to everybody living and working in the Malmesbury Community Area. If you want to make a difference to your local community why not join us? We have opportunities available for those who want to volunteer regularly or just on the odd occasion.

For more information visit www.mvcap.org.uk or call 01666 390110

Crime and Community Safety Briefing Paper Malmesbury Community Area Board Jan 2013



1. Neighbourhood Policing

Sector Commander: Insp Mark Thompson

NPT Sgt: Martin Alvis

Town Centre Team

Beat Manager – PC Rachel Webb

PCSO – Dee Curran

Malmesbury Rural Team

Beat Manager – PC Mike Tripp

PCSO – Durry Maule

Ashton Keynes & Minety Team

Beat Manager – PC Steve Harvey

PCSO Sam Walsh

2. NPTs - Current Priorities & Consultation Opportunities:

Up-to-date details about Neighbourhood Policing Teams including team membership, current priorities and forthcoming community consultation events can be found on our Wiltshire Police Website.

3. Performance and Other Local Issues

Some excellent news to start this report and that is the conviction of a Christopher Pike, from the Devizes area, for the Malmesbury knife point robbery at the jewellers and a number of dwelling burglaries. Robberies of this nature are very rare and understandably caused a lot of anxiety and distress to those affected. The dwelling burglaries also affected the many victims that fell foul to the selfish actions of this individual. There was a great sense of pulling together from the Community when this robbery was reported and thanks to this and the hours of investigation that was put into detecting the crime by our team in the CID department and your local NPT, the male is now serving eight years behind bars.

In the build up to Christmas we saw a small number of dwelling burglaries occur in Ashton Keynes, touching upon Malmesbury Town. Pro-active work is ongoing in respect of these by our colleagues in the burglary unit.

Flooding in Malmesbury hit the national media and effected many people in Malmesbury and the surrounding villages. The team spent many days ensuring that our road networks were regularly patrolled and issues reported back on, ensuring that risk to life and property was minimised. Of success to note was








the regular updates on our new facebook site with over 9,000 visitors in one week.

A relatively quiet Christmas and New Year to report on with very minor disorder in the town resulting in 2 pub watch bans and 1 x penalty notice for disorder.

On behalf of the team, I wish you a very Happy and safe New year,

Insp Mark Thompson

Local Performance

EY Malmesbury	Crime				Detections	
	December 2010 - November 2011	December 2011 - November 2012	Volume Change	% Change	December 2010 - November 2011	December 2011 - November 2012
Victim Based Crime	423	412	-11	 -3%	14%	18%
Domestic Burglary	31	25	-6	 -19%	6%	28%
Non Domestic Burglary	65	59	-6	 -9%	0%	2%
Vehicle Crime	49	39	-10	 -20%	4%	3%
Criminal Damage & Arson	70	80	10	 14%	11%	19%
Violence Against The Person	54	69	15	 28%	57%	48%
ASB Incidents (Year to Date)	220	194	-26	 -12%		

Wiltshire Police are compared against a group of 8 most similar forces. Wiltshire Police have performed in line with peers and better than average for Victim Based Crime and Domestic Burglary in the previous 12 month period (November 2011 - October 2012).

* Detections include both Sanction Detections and Local Resolution

Report to	Malmesbury Area Board
Date of Meeting	16 January 2013
Title of Report	Malmesbury Community Issues Update

Purpose of Report

To provide an update about Community Issues and invite members of the Area Board to:

1. Note the progress in dealing with issues.
2. Close 9 issues.

1. Background

- 1.1. At the time of writing (20 December 2012), a total of 138 community issues have been received, of which 106 have been closed and 30 are currently in progress and 2 are marked received.

Background documents used in the preparation of this report	Malmesbury community issues online at: http://www.wiltshire.gov.uk/communityandliving/areaboards.htm
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2. Main Considerations & Officer Recommendations

2.1. Progress of Issues

- 2.1.1. The progress of issues is outlined in Appendix 1. This information is readily available to councillors and members of the public via the area board website (using the website address above).

2.2. Closure of Issues

- 2.2.1. The area board are invited to close 9 issues (emboldened in Appendix 1).

- **Issue 1074** – access to car parking at Glovers Court.
- **Issue 1808** - Visibility of speed bumps in Station Road car park.
- **Issue 2070** – Vehicular access to Malmesbury Primary Health Care Centre
- **Issue 2397** – Creation of a passing place on The Green, Oaksey

- **Issue 2429** – Traffic Regulation order Mill Lane, Malmesbury
- **Issue 2453** – cars blocking Pool Gastons and Burnham Road junction
- **Issue 2466** – Road safety concerns Blicks Hill and Holloway, Malmesbury
- **Issue 2503** – vehicular problems in Dark lane, Malmesbury
- **Issue 1896** – HGV damage by Vale of White Horse Bridge Inn, Minety

3. Environmental & Community Implications

- 3.1. Addressing community issues contribute to the improvement of community wellbeing in the area, the extent and specifics of which will be dependent upon the individual issue.

4. Financial Implications

- 4.1. There are no specific financial implications related to this report.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1 The opportunity to raise Community Issues enables individuals, voluntary and community groups, town and parish councils an equal opportunity to identify and seek assistance to address problematic issues.

Appendices:	Appendix 1 Malmesbury Area Board Community Issues – 16 January 2013 Update.
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No unpublished documents have been relied upon in the preparation of this report.

Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk
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Update of Malmesbury Area Board – 16 January 2013

ID	Category	Division	Summary of Issue	Status
1074	Car Parking	Malmesbury	Access to car parking by Glovers Courts residents	The application to register the land at Glovers Court is currently being dealt with by the councils Legal Unit's Property Team.
1783	Car Parking	Minety	Parking problems at Hillside, Leigh	A site meeting will be arranged for the new year
2172	Car Parking	Malmesbury	Parking in Cross Hayes by Hyams garage	This matter continues to be under investigation.
2660	Environment	Malmesbury	Drainage issues Reeds Farm, Malmesbury	At the end of November the councils land drainage engineer attended a site meeting in Webbs Way with representatives from the town council, Wessex Water and the farmer who farms the undeveloped land at the end of Webb's Way. The working of the present flood alleviation ponds and the possibility of discharging excess rainwater into the existing Wessex sewer in Webbs Way was discussed as was the Wessex Water alleviation pond off Tetbury Hill. Wessex Water does not accept surface water into their adopted storm water drainage system and would not encourage diverting extra water into Webb's Way. Hydraulic modelling indicated that although the piped Wessex Water system can accept more water in the upper reaches, this would over stress the pipe work in the area of the existing open pond in Webbs Way. Wessex Water is one of the few water authorities that allow a small amount of surface water into their adopted drainage system and is limited to 5 litres per second per hectare. This is a very small amount in land drainage terms though may be of use later in the flood alleviation design process. The developed site is about 10 hectares yet the water catchment size is about 15 hectares leaving 5 hectares where the rainfall runoff is un-attenuated. This flow is the area likely to cause post construction problems downhill of the site. It is hoped to design a pond to temporarily store the excess flows and allow these flows to trickle into the existing drainage system. The Town Council officials will be liaising with the farmer to look at quick wins which the farmer is willing to undertake in order to lessen the present flood risk from surface water flooding.

1608	Highways	Brinkworth	Speeding vehicles and HGVs on Wood Lane Brinkworth	Councillor Sturgis attended a meeting with Churches and was satisfied that there didn't appear to be an increase in the HGV traffic re Holland Handling skips.
1808	Highways	Malmesbury	Improve visibility of speed bumps in Station Road car park	A decision has been made by the highways office to provide reflective signage in the new year next to the bump in the car park and not re-whiten it.
1895	Highways	Minety	Speeding in Minety on B4040	Check all the information in the new year to ascertain whether all avenues have been investigated in respect to all reasonable options.
2070	Highways	Malmesbury	Vehicular access to Malmesbury Primary Health Care Centre	White lining has been refreshed which should assist road users. Malmesbury CATG has agreed to review the situation. The area board will on that basis be recommended to close the issue at their January meeting.
2232 2236 2268 2436	Highways	Minety	Speed, road safety concerns and HGV in Leigh	At the October Malmesbury CATG meeting signage, lining and gateways were discussed, as was the possibility of slightly shifting 40mph signs in order that they had a greater impact on drivers. Costs for this work could exceed £12,000. While B4040 is a freight route, Leigh Community Speed Watch group have requested Wiltshire Council to undertake a full freight review of the B4040 between Malmesbury and Cricklade.
2397	Highways	Minety	Create passing place on The Green, Oaksey and maintain verges	This issue was considered by Malmesbury CATG on 26 October. As a result of that meeting the area highways engineer inspected the matter with the parish council. There was overrun of the verges, but installation of a passing place was not considered a solution. The highways office suggest this issue is passed to them to make good the verge and possible installation of posts.
2419	Highways	Sherston	Severe and prolonged flooding in Back Lane, Alderton	The area board agreed not to close this issue at their November meeting pending a reply from Highways on the prioritisation of schemes for next year.
2429	Highways	Malmesbury	Traffic Regulation Order needed for Mill Lane	The town council has approved their contribution towards the Traffic Regulation Order. The balance of the project will be funded by Malmesbury Community Transport Group; the sum being endorsed by the area board on 16 January 2013 after which the project will proceed.

2453	Highways	Malmesbury	Cars blocking Pool Gastons and Burnham Road junction	Petitioner still to submit Waiting Restriction Request form to the town council.
2466	Highways	Malmesbury	Road Safety concerns at junction of Blinks Hill and Holloway	Malmesbury CATG considered the issue on 26 October. A property obscures the view at this junction about which nothing can be done, but requires people to take care at this junction. Refreshing of road lines is scheduled to be undertaken by the local highways office; however they will not be putting forward this stretch of road for major maintenance work in 2013/14. The area board may wish to refer it directly to the major maintenance team for consideration.
2498	Highways	Minety	Perceived speeding on B4696 in Ashton Keynes	Waiting for results of metro count.
2503	Highways	Malmesbury	Vehicular problems and Dark Lane, Malmesbury	This matter was discussed at the 26 October CATG meeting where options were discussed. There were two parts – cars coming off the Sherston road at speed and the funnel effect that was not clearly signed and led to lorries getting stuck. Speed survey results showed it was a perception only. A Traffic Regulation Order indicating the road width was discussed as were lining and signing which could be considered. The town council has subsequently approved their contribution towards the Traffic Regulation Order. The balance of the project will be funded by Malmesbury Community Transport Group; this sum being endorsed by the area board on 16 January 2013 after which the project will proceed.
2515	Highways	Minety	Lack of footpath along any stretch of the B4696 at Ashton Keynes.	The parish council have investigated a possible route, but believe work to complete this route is beyond their capabilities. The suggested route/map has been forwarded to the councils Rights of Way Officer for their opinion.
2536	Highways	Brinkworth	Flooding of road from Startley to Rodbourne near Heath Farm	Because of high water levels at the end of October the Vactor machine could not be employed and continuing high water levels prevent it from being used for the time being. Further investigative work is being undertaken including conversations with local landowners.
2550	Highways	Minety	Speeding White Horse Public House to Turnpike Public House B4040	The parish council are being consulted about the position of speed monitoring equipment

2554	Highways	Malmesbury	Severe damage to road surface at the Rathole, Luckington	Given the overall condition of this road the intention is to submit it as one of the priority sites for resurfacing in 2013/14. Please be aware this is not a guarantee that it will be resurfaced. Once submitted it is then a matter for the major maintenance team to determine whether it is a suitable site amongst others submitted throughout the county and that funding is available. In the meantime the councils contractor will carry out interim repairs
2569	Highways	Minety	Perceived speeding B4040 in Minety opposite Turnpike public house	The parish council are being consulted about the position of speed monitoring equipment
2599	Highways	Brinkworth	Perceived speeding and HGV on Callow Hill, Brinkworth	On 12 November 2012 Malmesbury area board referred this issue to the Malmesbury Community Area Transport Group (CATG) which are due to meet on 5 February. You will be invited (nearer the time) to attend this meeting if you should like to.
2636	Highways	Minety	Traffic levels and speed in Leigh	At the October Malmesbury CATG meeting signage, lining and gateways were discussed, as was the possibility of slightly shifting 40mph signs in order that they had a greater impact on drivers. Costs for this work could exceed £12,000. While B4040 is a freight route, Leigh Community Speed Watch group have requested Wiltshire Council to undertake a full freight review of the B4040 between Malmesbury and Cricklade.
2656	Highways	Malmesbury	Speeding on B4042 Priory roundabout, Malmesbury to Cowbridge	Waiting for results of metro count.
2657	Highways	Brinkworth	Speed of vehicles in Great Somerford near school	Waiting for results of metro count requested by parish council.
2670	Highways	Brinkworth	Perceived speeding traffic in a 30 mph zone/"The Street", Lea.	Waiting for results of metro count requested by parish council.
1896	Transport	Malmesbury	HGV damage to bridge by Vale of White Horse Inn, Minety	In addition to the signage installed in the autumn major maintenance will be carried out in 2013/14 to re-surface the road. Nothing can be done to reduce the size of vehicles using the bridge.

Report to	Malmesbury Area Board
Date of Meeting	16 January 2013
Title of Report	Small Scale Transport and Highway Improvement Schemes – Recommendations from Malmesbury Community Area Transport Group

Purpose of Report

To ask the area board to consider and approve the following recommendations from the Malmesbury Community Area Transport Group (CATG) outlined in this report and appendices and to:

1. Note the progress of the CATG and its priorities.
2. Approve the allocation of funding to projects.
3. Note any update about substantive bids.
4. Note the current financial situation.

1. Background

- 1.1. In 2012/2013 the 18 Area Boards were again allocated a discretionary budget of £250,000 to involve them in the assessment and selection of small scale transport schemes to be progressed in their community areas. Malmesbury area board was allocated £13,360.
- 1.2. This funding allocation is for capital funding and can only be used to provide new and improved infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking; cycling and public transport and improve traffic management. It cannot be used to fund maintenance schemes or to pay for revenue functions such as passenger transport.
- 1.3. Malmesbury area board agreed to the establishment of a Community Area Transport Group (CATG) to consider issues /schemes with the support of highways officers and make recommendations to the area board. The means by which the public and parishes can identify issues for consideration to the Malmesbury CATG is primarily via the [area board community issues process](#)

- 1.4. The current membership of the Malmesbury CATG comprises of Malmesbury area board councillors and a nominated representative from each division (see table below). All nominated representatives are willing to stand again. Membership for 2012/13 will be agreed elsewhere on this agenda.

Division	Area Board councillor	Nominated representatives
Malmesbury	Simon Killane	Catherine Doody
Sherston	John Thomson	Martin Rea
Brinkworth	Toby Sturgis	Ellen Blacker
Minety	Carole Soden	John Marsh

- 1.5. Representatives from parish councils and individuals who have submitted issue are also invited to attend CATG meetings.
- 1.6. Malmesbury CATG last met on 23 October 2012 and will next meet on 5 February 2013.
- 1.7. Malmesbury CATG minutes are available from the [Malmesbury area board pages](#) of the council's website to enable information to be readily available to parish/town councils and the wider community.

2. Recommendations from CATG

- 2.1. The recommendations of Malmesbury CATG are contained in the action notes of the 23 October 2012 meeting (Appendix 1) and the priorities sheet (Appendix 2).
- 2.2. The progress of a wide range of schemes is noted (see Appendix 1).
- 2.3. The following schemes received substantive funding and officers have been devoting much of their time addressing these projects to ensure that they are in place by 31 March 2013:
- Provision of footway from White Hart PH to Church Walk, Ashton Keynes - £30,000
 - Pedestrian safety in Sherston High Street - £25,000
 - Provision of pavement in Silver Street, Minety - £15,000
- 2.4. Financial information is found in Appendix 3.
- 2.5. In time for the October CATG meeting the town council confirmed their willingness to contribute toward signage in Mill Lane (£700) and subsequently to support signage in Dark Lane (£700). With a contribution from Malmesbury CATG of £1,300 at each site and approval of the area board, this work can be completed, leaving a budget balance of **£1,946.78**.

3. Environmental & Community Implications

- 3.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. All decisions must fall within the funding allocated to Malmesbury Area Board.

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. The schemes recommended to the area board will improve road safety for all users of the highway.

Appendices	Appendix 1 – Malmesbury CATG Action Notes for 26 October 2012 Appendix 2 – Malmesbury Community Area Transport Group Priorities 2 Nov 2012 Appendix 3 - CATG Financial Summary Dec 2012
Report Author	Miranda Gilmour, Community Area Manager Tel: 01672 515742 Mobile:07990 505882 E-mail: miranda.gilmour@wiltshire.gov.uk

NOTES & ACTIONS

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 23 October 2012

	Item	Notes	Action
	Attendance	Councillors Carole Soden, Toby Sturgis & Simon Killane, Martin Rea (Vice Chairman Sherston PC and M&VCAP), Ellen Blacker (Dauntsey PC), Catherine Doody (Malmesbury TC), Roger Budgen (St Paul Malmesbury Without PC), Roger Baker (Leigh PC), Chris Staynings (Leigh), George Hesketh (Leigh), Barry Hammond (Leigh), Ann and Peter Lawrence (Malmesbury), Nick Pascoe (Malmesbury) Martin Rose, Malcolm Beaven & Miranda Gilmour	
	Apologies	Cllr John Thomson, John Marsh (Ashton Keynes PC), Barrie Hamilton (Leigh CSW), Philip Ray (Leigh), Graham Thorne (Minety PC) and Spencer Drinkwater	
		In Cllr John Thomson's absence, Cllr Toby Sturgis chaired the meeting.	
1.	Matters/Actions arising from the last meeting (other than items on the agenda)	<ul style="list-style-type: none"> • Malmesbury CATG had been very fortunate in receiving funding for 3 substantive bids – Silver Street, Minety, Sherston High Street and church walk, Ashton Keynes. These schemes would take priority to ensure they would be completed by 31 March 2013. • Barley Close and Parliament white lining had been completed in August • Startley white lines had been completed. There had been a misunderstanding that Startley had requested two SID sites in the village, although the area board had agreed only one. • It might be worth the area board purchasing a second SID in 2013/14. This would be allocated in the same way as the current device. 	<p>Area Board asked to approve the 2 SID sites in Startley</p> <p>Martin to provide capital and running costs for an additional SID</p>
2.	Budget Update	The remaining budget currently stood at £4,381.54. It was hoped that the balance would be able to be carried forward as while it might be allocated it would not be spent due to Martin having to concentrate on the delivery of the 3 substantive schemes.	All to note
3.	Update on Substantive Schemes	<ul style="list-style-type: none"> • Minety footpath – topographical and drainage surveys have been completed. A detailed design will be completed in 6 weeks and the construction undertaken in the new year • Sherston High Street – a public meeting was attended 	Martin , Martin Rea, John Marsh and Graham Thorne

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 23 October 2012

		<p>recently. There was broad consensus with the need for a few tweaks. This will go back to the parish council for 8 November and probably programmed for February 2013.</p> <ul style="list-style-type: none"> Ashton Keynes footpath- surveying was being undertaken. There were some issue still to resolve including the need for some local consultation. This work will take place Feb/March time. 	
4.	Update on the development of CATG schemes		
	<i>Tetbury Hill near Filands homes, Malmesbury.</i>	<p>Ringway to undertake this work – starting the last week of November. Only £5,000 had been put aside for the refuge work. Martin would look to another budget to complete signage and lines by roundabout, the total additional cost being about £2,000. CATG members thought that the town council might contribute</p>	<p>Martin to contact Malmesbury town council to invite them to contribute toward the works. (The Policy & Resources Committee meet every 3 weeks)</p>
	<i>Wood Lane, Brinkworth HGV/Speed</i>	<p>Concerns about Churches request for a traffic operator’s licence re Holland handling skips, leading to increased HGV traffic. Not aware of any recent concerns being raised by the parish council</p>	<p>Toby to organise/attend a meeting with Churches.</p>
	<i>B4040 Speeding Minety</i>	<p>Martin suggested the use of a SDR in addition/instead of a metro count as it was more subtle. Speed had been a contributory factor to the recent accident, but when police visited they did not find a problem.</p>	<p>Miranda to discuss with Graham Thorne and advise Martin</p>
	<i>Persistent speeding through Startley, Great Somerford</i>	<p>White lining completed. Confusion over 1/2 SIDs will be investigated as to whether they wish to have the two sites covered one after the other or with a gap in between (which evidence shows is more effective)</p>	<p>Toby to check at the next Great Somerford parish council meeting</p>
	<i>Parking congestion at Hillside, Leigh</i>	<p>A meeting with the ‘new’ Greensquare contact was being organised. It was felt that if residents could get vehicles across the grass area to their properties, many would provide parking rives in their front gardens. This may be a possible project for a substantive bid in 2013, but if unsuccessful would be considered by the CATG with a contribution from the parish council</p>	<p>Leigh parish council to consider raising their precept</p>

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 23 October 2012

	<i>Vehicular access to Malmesbury Primary Care Centre</i>	White lining is due to be undertaken on 5 November. It was accepted that the level and type of traffic would benefit from a wider entrance, but since this was not easily achieved it was hoped that the lines would act as a useful guide for drivers.	Review situation once lining has been undertaken
	<i>Speeding problems in Leigh on B4040</i>	<p>Police had been requested to enforce speeding in Leigh in addition to support for CSW.</p> <p>Plans were agreed with local residents and the parish council to provide signs, lining and a gateway. Martin to investigate whether there is scope to move the 40mph sign 5 meters back towards Cricklade where it might be more obvious and encourage traffic to slow down.</p> <p>Cost of project needed by parish council by 20 November. Martin suggested it would be in the region of £11-12k and the group thought a contribution of £2k would be helpful. In the meantime Martin was to investigate any other budgets help centrally that might be able to support this project.</p> <p>Toby suggested an extraordinary Area Board after the local elections to give approval for this scheme to go ahead</p> <p>B4040 is a freight route so most traffic does have a right to be there. There was discussion about why HGVs didn't use the spine road/A149</p>	<p>Miranda to check speed enforcement with Sgt Alvis</p> <p>Martin</p> <p>Martin</p> <p>Miranda/Alexa</p> <p>Miranda to raise this route again with Laura</p>
	<i>Mill Lane, Malmesbury re signage</i>	This work had been delayed as the town council were unsure whether they could legally contribute to a TRO. This has been clarified by Wiltshire council and a response from the town council is awaited.	Malmesbury town council
5.	New issues for consideration		
	<i>The Green, Oaksey</i>	The road was a 'quiet road' with an industrial estate at the end and commercial traffic. The road was narrow and was having to cope with speed, volume and size of TNT lorries. It was noted that Park Farm (the source of the issue was being sold). Tarmac passing	<p>Malcolm to undertake a site inspection</p> <p>Toby to check with planners to</p>

Action Notes - Malmesbury Community Area Transport Group (CATG) Meeting 23 October 2012

		places were requested and the verges restored. The parish council would contribute towards any scheme. There might too be a contribution from the owner	see whether this activity could be solved at source.
	<i>Dark Lane, Malmesbury</i>	<p>The issues raised was in two parts – cars coming off the Sherston road at speed and the funnel effect that was not clearly signed and led to lorries getting stuck. One end of the road says single track and the other doesn't. Speed survey results showed it was a perception only.</p> <p>White lining at the Sherston end of the road to square it off and include hatching might help. This could be undertaken by the Highways dept at no cost.</p> <p>A Traffic Regulation order (TRO) could be considered showing the width of the road. Costs would be approx. £600 for the 2 signs, £800 for the electrical/lighting and £2,000 legal costs. If the town council would contribute and it could be done at the same time as Mill Lane this would keep the costs down in respect to advertising costs. Another less expensive option would be pedestrians in the road signs</p>	<p>Malcolm to implement lining work</p> <p>Martin to provide final costs, so Miranda can ask the town council to contribute to TRO</p>
	<i>Road safety at junction of Blicks Hill and Holloway, Malmesbury</i>	<p>A property obscures the view, which requires people to take care at this junction.</p> <p>The town council had requested that the road surface be repaired. Refreshing of road lines scheduled to be undertaken.</p> <p>Need to check accident data at this site</p>	<p>Malcolm to re-submit request for this work to be undertaken/put on the list.</p> <p>Martin</p>
	<i>Cars blocking Pool Gastons and Burnham Road junction</i>	<p>Double yellow lines were seen as the only option at this site. The person who had raised the issue has been sent the forms and the town council advised. Yellow lines are reviewed regularly and work would be undertaken when there were a number of requests accumulated.</p> <p>In the meantime the police should be asked to enforce. If people received tickets they would be less likely to park here.</p>	Miranda to contact the police and request their help.
6.	Date of next meeting	Tuesday 5 February 2013 in Malmesbury Library at 6.00pm	All

Malmesbury Community Area Transport Group Priorities - 2 November 2012

SITE REF. NO.	LOCATION	STREET	SCHEME DESCRIPTION	CURRENT POSITION	NEXT ACTION	TARGET DATE for next action	BUDGET REQUIREMENT	IMPLEMENTATION TARGET
14	2011/12 Sherston	High Street	Footway improvements	Substantive bid successful. Design 95% complete	Finalise design and discuss with Parish	Mid November	35000 £5000 CATG, £5000 PC, £25,000 SUBS	Feb
16	2012/13 Malmesbury	Tetbury Hill	Pedestrian improvements	Awaiting works start		Due 25th November	£5,000	
18	2012/13 Silver St Minety	Silver Street	Footway link	Substantive bid successful. Topographical survey received.	Undertake design & pass to PC for consultation	End of November	£23000 £5000 CATG, £3000 PC, £15000 SUBS	Feb
19	2012/13 Ashton Keynes	High Road to Church Lane	Footway Link	Substantive bid successful. Topographical survey received	Undertake design & pass to PC for consultation	Mid December	£40000 £5000 CATG, £5000 PC £30000 SUBS	March
20	2012/13 Malmesbury	Mill Lane	Access restriction	Awaiting agreement from Town Council			£2,500	
21	2012/13 Malmesbury	Dark Lane	Width restriction	Awaiting agreement from Town Council			£0	
22	2012/13 Leigh		Speed management measures	Preliminary design complete	Identify funding to allow scheme to progress		£11,000	

BUDGET 2012-13

	£13,360.00	CATG ALLOCATION 2012-13
	£3,686.54	2011-12 underspend
Contributions	£10,000.00	Area Board grant
Malmesbury TC - Dark Lane Width restriction	£700.00	
Malmesbury TC - Mill Lane Access restriction	£700.00	
Total Budget 2012-13	£28,446.54	
Commitments agreed by AB		
1. Sherston High Street	£5,000.00	Contribution to Substantive scheme
2. Tetbury Hill, Malmesbury	£5,000.00	Estimate. £1189 billed
3. Ashton Keynes Substantive Bid	£5,000.00	Contribution to Substantive scheme
4. Minety Substantive bid	£5,000.00	Contribution to Substantive scheme
5. Mill Lane Access restriction	£1,300.00	Estimate
6. Startley Village minor works	£565.00	Actual
7. Dark Lane Width Restriction	£1,300.00	Estimate
Silver street minety	£211.86	Rogue item - Awaiting confirmation from finance
Ashton Keynes north end crossroads lining	£282.32	Actual
Ashton Keynes High Street pedestrian imp lining	£240.58	Actual
Total commitments	£23,899.76	
Remaining budget 2012-13	£4,546.78	
Substantive CATG direct funded		
Sherston High Street	£35,000.00	£5000 CATG, £5000 PC, £25000 SUBS
Ashton Keynes High Road	£40,000.00	£5000 CATG, £5000 PC, £30000 SUBS
Minety Silver Street	£23,000.00	£5000 CATG, £3000 PC, £15000 SUBS
Unfunded schemes		
Leigh traffic management measures	£11,000.00	

Area Board Projects and Councillor Led Initiatives Application Form 2012/2013

To be completed by the Wiltshire Councillor leading on the project

Please ensure that you have read the Funding Criteria before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE
CONSIDERED

1. Contact Details

Area Board Name	Malmesbury		
Your Name	Cllr Simon Killane		
Contact number	01666 823169	e-mail	simon.killane@wiltshire.gov.uk

2. The project

Project Title/Name	Malmesbury Neighbourhood Steering Group and Malmesbury School Media Project		
Please tell us about the project /activity you want to organise/deliver and why? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	This is an interactive project between MNSG and Malmesbury School to promote awareness of the Malmesbury Area and the Neighbourhood Plan amongst young people and through the videos the wider community. Approx 20 Yr 11 and 6 year 12 students will be the main filmmakers. They will use professional film equipment and have the support of local film experts which will be of great benefit to them. The films will be shown to all the School (1285 students) and the local community and the winner will be used to promote the Neighbourhood Plan, esp. to young people via the YouTube.		
Where is this project taking place?	<i>Malmesbury, St Paul's Malmesbury Without, Brokenborough and local area</i>		
When will the project take place?	January 2012 - April 2013		
What evidence is there that this project/activity needs to take place/be funded by the area board?			

How will the local community benefit?	Project will involve approx 26 pupils 14-17 yrs, but the results will involve other pupils. Films will be 3-5 minutes with a 30 sec. trailer for each + video log of the process 'making of the film.' They will be on the school website in April for judging.		
Does this project link to a current Community Issue? (if so, please give reference number as well as a brief description)	No, but Neighbourhood Planning		
Does this project link to the Community Plan or local priorities? (if so, please provide details)	Engagement of young people		
What is the desired outcome/s of this project? Understanding the Neighbourhood Planning process and key issues and encouraging people of the importance of voting in the referendum.			
Who will be responsible for managing this project? Malmesbury Neighbourhood Steering Group and Malmesbury School			
3. Funding			
What will be the total cost of the project?	£ £4,654.00		
How much funding are you applying for?	£ £3,154.00		
If you are expecting to receive any other funding for your project, please give details	Source of Funding	Amount Applied For	Amount Received
Please give the name of the organisation and bank account name (but not the number) your grant will be paid in to. (N.B. We cannot pay money into an individual's bank account)			
4. Declaration – I confirm that...			
<input checked="" type="checkbox"/> The information on this form is correct and that any grant received will be spent on the activities specified <input checked="" type="checkbox"/> Any form of licence, insurance or other approval for this project will be in place before the start of the project outlined in this application			
Name: Simon Killane Position in organisation: Wiltshire Councillor			Date: 22/11/2012

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))

Report to	Malmesbury Area Board
Date of Meeting	16 January 2013
Title of Report	Area Board Funding

Purpose of Report

To ask area board members to consider a councillor led project, endorse officer delegated expenditure, consider 'legacy' funding and provide clarification about funding for recent flood victims:

1. To consider a proposal a councillor led project to contribute £3,154 towards a young people's media project to raise awareness and encourage local people to participate in the Malmesbury Neighbourhood Planning referendum in May.
2. To approve officer delegated expenditure for room hire.
3. To consider an area board proposal to ring fence up to £5,000 for Malmesbury and Villages Community Area Partnership to deliver a range of 'legacy events' in 2013/14.
4. To confirm the extent of funding afforded to local organisations and individuals following the flooding in November 2012 to be distributed through officer delegation.

1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.

- 1.4. Malmesbury Area Board has been allocated a 2012/2013 budget of **£40,593** for community grants, small grants, community partnership core funding and area board/councillor led initiatives.
- 1.5. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5,000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.6. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to make their community a better place to live.
- 1.7. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.8. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.9. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.10. Funding applications are considered at every area board.
- 1.11. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.12. Malmesbury area board would like to see funding applicants to seek funding from other sources in addition to coming to the area board, especially when larger amounts of funding are being sought.
- 1.13. The area board delegated authority to the Community Area Manager (in consultation with the area board councillors) on 10 November 2010, to approve expenditure up to £500 where it was necessary between meetings. Any such

expenditure would be reported at the next area board.

- 1.14. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.15. The 2012/2013 funding criteria and application forms are available on the council's website (www.wiltshire.gov.uk/areaboard) and paper versions are available from the Community Area Manager. A decision was made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.16. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this report	Area Board Grant Guidance 2012/13. Report and Appendices for delegated decision by Deputy Leader and Cabinet Member for Adult Care, Communities and Housing
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2. Main Considerations

- 2.1. Malmesbury Area Board was allocated a budget of **£40,593** in 2012/13, to be allocated to Community Area Grants, Small Grants, Area Board/Councillor Led Initiatives and core funding for Malmesbury and Villages Community Area Partnership.
- 2.2. Malmesbury Area Board also had a 2012/13 budget of £4,929 for youth related projects which was not constrained by the criteria applied to Community Area Grants and Small Grants.
- 2.3. At the 4 July 2012 area board £13,930 was distributed, leaving a balance of £26,663.
- 2.4. Minety Village Hall relinquished their award of £811 made on 4 July and re-submitted their application in September, leaving a balance of £27,474.
- 2.5. At the 5 September area board £7,816 was distributed, leaving a balance of £19,658.
- 2.6. On 16 November the area board distributed £16,558. They used their 2012/13 youth funding as a contribution towards the skatepark. This left a balance of

£8,029. Since that time £29.80 was spent through officer delegation to pay for hall hire and £2,889 has been credited to the budget following an under-spend on the budget for expenses for the Queen's Diamond Jubilee event in Salisbury (awarded from the 2011/12 budget), leaving a balance of £10,888.

- 2.7. Minety Village Hall have notified the area board that they were successful in obtaining £5,000 from Awards for All and that the area board grant set aside was no longer required. The current balance is **£15,888**.
- 2.8. Councillors will need to ensure that the distribution of funding is in accordance with the Scheme of Delegation outlined in Section 1 of this report.
- 2.9. Councillors will need to be satisfied that grants awarded in 2012/2013 are made to projects that can realistically proceed within a year of the award being made.
- 2.10. There is 1 funding round remaining for 2012/13. Deadlines for receipt of funding applications are as follows:

- **1 February 2013 for consideration on 6 March 2013 area board.**

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Malmesbury Area Board.
- 4.2. If funding is awarded as outlined in the report, Malmesbury area board will have a balance of **£7,704** (excluding any decision about flooding allocations).

5. Legal Implications

- 5.1. There are no specific legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

- 7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications will be outlined in section 8, “Officer Recommendations” of the funding report.

8. Officer Recommendations

Ref	Applicant	Project proposal	Funding request
8.1.	Councillor Killane	Young people’s media project	£3,154

8.1.1. A request has been received from Councillor Killane to award £3,154 towards a young people’s media project the purpose of which is to raise public awareness and encourage local people to participate in the Malmesbury Neighbourhood Planning referendum in May, while providing a ‘real life’ skills based project for young people.

8.1.2. The purpose of councillor led project is to enable an area board to tackle sticky community issues and/or community identified priorities. It could be said that development of the Malmesbury Neighbourhood Plan has become a community priority for the parishes of Malmesbury, Brokenborough and St Paul Malmesbury Without and as a government ‘Front Runner’ it is important that the process is supported at a local level.

8.1.3. This project marks a collaboration between members of the Malmesbury Neighbourhood Steering Group and Malmesbury School, principally involving a group of 30, year 11 and 12 students in making short films about the Neighbourhood Plan, capturing the views of local people. These will be subsequently marketed within the community to encourage local people to vote in the referendum in May.

8.1.4. While Malmesbury School have already been involved in the Neighbourhood planning process, this project will broaden the scope of their involvement and interest in the future development of their community.

8.1.5. The community are fortunate in having considerable local film expertise which will result in students being provided with specialist support when undertaking this project.

8.1.6. The main costs are associated with the need to purchase specialist camera and recording equipment. It is suggested that councillors consider a condition to this grant to ensure this equipment is retained (perhaps by the school) for wider community use. It might be that students as well as community groups could use this equipment to enable them to film local events and club activities which could be subsequently views on the Malmesbury and Villages blog site.

Ref	Applicant	Proposal	Funding
8.2.	Officer delegation	Room Hire for Cowbridge footpath and cycle route consultation in November	£30

Ref	Applicant	Proposal	Funding
8.3.	Area Board	Ring fence funding to enable a range of 'legacy events' to be delivered through Malmesbury & Village Community Area Partnership working with the community in 2013.	Up to £5,000

8.3.1. Setting aside this funding is considered advisable as following the March area board the next meeting will not take place until July.

8.3.2. Allocating funding will enable planning and/or activities to take place.

Ref	Applicant	Proposal	Funding
8.4.	Area Board	To confirm the type and extent of funding afforded to local organisations and individuals following the flooding in November 2012 to be distributed through officer delegation.	Each award not to exceed £500

Appendices	Appendix 1 Councillor led project – Young people's film project
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No unpublished documents have been relied upon in the preparation of this report other than those requested in the funding criteria e.g. estimates.

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